



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: **EMPLOYEE HEALTH AND SAFETY NURSE**
(Provisional* Appointment)

SALARY: \$49,130 - \$64,827 annually (2018)

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This is a professional nursing position at Monroe Community Hospital responsible for the development and implementation of an employee health services plan for employees, contractors, and volunteers. Work involves administering and managing workers' compensation claims and employee incident reports. The employee reports directly to, and works under the general supervision of, an administrative level staff member. Supervision of others is not a responsibility of this class. Does related work as required.

MINIMUM QUALIFICATIONS:

EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus two (2) years paid full-time or its part-time equivalent experience in professional nursing, one (1) year of which must have been in risk management**, quality control***, or health and safety management****; OR,
- (B) Graduation from a regionally accredited or New York State registered school of Nursing, plus four (4) years paid full-time or its part-time equivalent experience in professional nursing, one (1) year of which must have been in risk management**, quality control***, or health and safety management****; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**For the purpose of these minimum qualifications, experience in risk management is defined as responsibility for analyzing possible losses (financial, legal, credit risks or accidents, etc.) for an organization by determining, minimizing and preventing accidental loss.

***For the purpose of these minimum qualifications, experience in quality control is defined as responsibility for implementing a procedure or set of procedures to ensure that a product or performed service adheres to a defined set of standards.

****For the purpose of these minimum qualifications, experience in health and safety management is defined as responsibility for implementing procedures and/or practices that identify workplace hazards and reduce accidents.

SPECIAL REQUIREMENTS:

Possession of a valid New York State Registered Nurse License.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

There is no residency requirement for this position or for this examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
ATTENTION: PERSONNEL
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Updated Posting Date: January 2, 2018

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.